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MOST IMMEDIATE  
AUDIT MATTER

No.G.25012/2/2015-IF.IV  
Government of India  
Ministry of Human Resource Development  
(Department of Higher Education)  
IF.IV Section  
\*\*\*

New Delhi the 20<sup>th</sup> July, 2015

Subject: Instructions regarding 'Backlog' paras which have been cleared manually but pending on the portal.

A copy of the O.M. No.4/1/2015-e-MC dated 07.07.2015, received from the Monitoring Cell, Department of Expenditure, is enclosed (Annexure-I).

2. The Monitoring Cell, Department of Expenditure has informed that a new provision has been made on the APMS portal namely 'Backlog' for those Audit Paras for which the ATNs have been submitted manually but not on APMS portal.

3. Now onwards, such paras which have been cleared manually but pending on the APMS portal, will be shown in the separate link of 'Backlog' under new facility "Type of pendency" provided in Audit Paras page. Though such paras will not be shown in the list of pending paras but will be included in total pendency. These Backlog pending paras will be shown in separate list under "Backlog" link and are required to be cleared by regular process of submission of ATN similar to other pending cases on the APMS portal (procedure has been explain pictorially in the Annexure-II).

All the concerned Bureaus, are therefore, requested to clear their 'Backlog' pendency as and when they appear on the APMS portal.

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*Fazal Mahmood*  
(Fazal Mahmood)  
Deputy Secretary (Finance)

Encl: As above.  
Department of Higher Education

1. Joint Secretary (ICC/Planning)
2. Joint Secretary (TEL)
3. Joint Secretary (CU&L)
4. Joint Secretary (HE)
5. Joint Secretary (Admn.)

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22/7/15

- Department of School Education & Literacy
1. Additional Secretary (SE)
  2. Joint Secretary (TE)
  3. Joint Secretary (AE)
  4. Joint Secretary (SE.I)
  5. Joint Secretary (SE-II)

Copy to : 1. Director (Finance), Department of Higher Education  
2. Deputy Secretary (Finance), Department of School Edu. & Literacy

Annexure - I

No. 4/1/2015-e-MC  
Government of India  
Ministry of Finance  
Department of Expenditure  
O/o CGA, e-Monitoring Cell

96273  
09/07/15

Room No. 403, B-Wing, 2<sup>nd</sup> Floor,  
Lok Nayak Bhawan, Khan Market,  
New Delhi. Dated: 7<sup>th</sup> July 2015

OFFICE MEMORANDUM

Subject: Instructions regarding 'Backlog' paras which have been cleared manually but pending on the portal.

The undersigned is directed to state that despite instructions issued for compulsory use of APMS portal for online submission of ATNs on CAG paras, the portal is not being fully utilized. The PAC (16<sup>th</sup> Lok Sabha) has also made observation in this regard in its 1<sup>st</sup> Report and emphasized on full utilization of APMS portal by all the Ministries/Departments.

2. It has been observed that there are many cases in which the ATNs have been submitted manually but not on APMS portal. Such cases are causing problem in running the portal properly. Hence, a new provision has been made in the APMS portal namely 'Backlog' for such CAG paras.

3. Now onwards, such paras, which have been cleared (ATN submitted) manually but pending on the APMS portal, will be shown in separate link of 'Backlog' under new facility "Type of pendency" provided in Audit Paras page. Though such paras will not be shown in list of pending paras but will be included in total pendency. These Backlog pending paras will be shown in separate list under "Backlog" link and are required to be cleared by regular process of submission of ATN similar to other pending cases on the APMS portal (procedure has been explain pictorially in the Annexure).

4. In view of aforesaid, all the concerned Ministries/Departments as well as Audit offices are requested to clear their 'Backlog' pendency as & when appear on the APMS portal.

*Renu Kakkar*

(Renu Kakkar)

Under Secretary to the GOI

Tele: 24628094

To,

- (i) All the Ministries/Departments (Secretaries)  
(ii) All the Nodal Officers for APMS in Ministries/Departments  
(iii) Principal Director, O/o C&AG, New Delhi

*JS&FA*

*cc & inform all concerned*

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(i) After login, the "Backlog Paras (Manually Settled)" can be seen on DASH BOARD page (as shown in figure below).

The screenshot shows the APMS Dashboard for the Comptroller General of Accounts. The 'DASH BOARD /' menu item is circled in red. The 'Pending Paras' section is also circled in red, showing a total of 24 pending paras, with 0 being 'Backlog Paras (Manual Settled)'. The 'Pending ATNs Status' section shows 10 ATNs not submitted even the first time. The 'Audit Paras for Ministries / Departments' table shows 24 paras for Home Affairs, with 10 draft ATNs, 1 revised, 2 approved, and 9 finalized.

Pending Paras		Pending ATNs Status		Compendium	
Total Pending Paras	24	ATNs Not Submitted Even First Time	10	Ministries not using APMS Portal for uploading ATN Paras	
Pending After Final Vetting	11	Draft ATNs Upload By Ministry	0	Meeting Notice-O.M. to Nodal Officers of 29 Ministries req.- ATNs not submitted..	
Backlog Paras (Manual Settled)	0	Comment on ATNs By Audit to Ministry	1	APMS Training OM to All Nodal Officer	
Pending	11	Revised ATNs By Ministry to Audit	2		
SETTLED Paras		ATNs Approved By Audit	2		
Finalized ATNs Submitted to Lok Sabha	3	Finalized ATNs Submitted By Ministry	0		

  

Audit Paras for Ministries / Departments		ATNs/Replies Pending from Ministries/Audit						Alerts	
Ministry	No. of Total Paras	NPP	Draft ATNs	Revised	RevisedVet	Approved	Final	Request for revised ATN	Para No:
Home Affairs	24	10	0	1	2	0	9	Request for revised ATN 14.2 for Report No CA...	More..
								Request for revised ATN 17.1 for Report No CA...	More..

Annexure - II

